

# Brighton High School Personal Technology Management Policies & Procedures

We recognize cell phones as part of the fabric of 21st-century society and believe in the importance of integrating technology appropriately into instruction without distracting students and impeding their learning. Accordingly, to help prepare our future-ready learners for post-secondary success, we provide students the opportunity to use their technology in accordance with the policies outlined below.

## CAMPUS-WIDE PERSONAL TECHNOLOGY USE POLICY

Students must understand how to use personal technology productively within a learning and working environment. **“Personal Technology” refers to students’ cell phones, headphones, AirPods, smart watches, gaming devices, personal computers, or anything else that can connect to the internet.** Furthermore, we strive to protect the privacy and personal safety of students, faculty, and staff. Remember, personal technology should be **“silent and out of sight unless invited.”**

1. Students are expected to abstain from **ANY** personal technology use during their class periods.
2. Students will be **required** to **store their personal technology in the designated storage area at the beginning of each class period to be retrieved at the end of each class period.**
3. Phones **will not be available** to students for **bathroom/hall breaks during class time.**
4. Students are **required** to **use school-issued Chromebooks** for educational use during class, not personal computers.
5. Use of personal technology to **record images or videos of students, faculty, or staff without their knowledge and consent** is **strictly prohibited** (see Canyons School District policy 500.06).
6. **Phone use is strictly prohibited in all restrooms and locker rooms.**
7. Any students refusing to follow this procedure will be subject to disciplinary action according to the Technology Use Violation Policy found below.

## TECHNOLOGY USE VIOLATION POLICY - Accountability Measures

**Students will be subject to disciplinary action if their personal technology disrupts the educational environment.** Examples of this include, but are not limited to: cheating, bullying, harassment, distracting self or peers, prohibited recording or photographing, interference with other students’ technology, and violating other school rules. **If students are found in violation of this policy, the following process will be followed:**

- **1st Violation:** Verbal redirection from teacher.
- **2nd Violation:** The device is voluntarily surrendered to the teacher for the class period to be returned at the end of the period.
- **3rd Violation:** The device is voluntarily surrendered to the main office for the remainder of the day. Parent/guardian must collect personal technology.
- **4th Violation:** The device is voluntarily surrendered to the main office. Parent/guardian must attend a meeting with the student’s administrator and a behavior contract will be put in place before the device is returned.
- **5th Violation:** The device is voluntarily surrendered to the main office for the remainder of the day. Parents will be contacted. Administrative teams will decide the next steps following the Canyons School District “Levels of Behavior” document. This could be a loss of phone privileges at school.

*If a student’s personal technology rights have been revoked. They will be reinstated six weeks from the date of infraction.*

### Parent/Guardian/Student Communication

Brighton High School understands the need and desire to have accessible communication between students and their parents/guardians. For this reason, students are allowed access to their personal technology devices in between class periods and during their lunch periods. Our staff is committed to working collaboratively with the community to ensure appropriate and timely communication during class time. **To support policy implementation, we ask parents/guardians to call the school’s Attendance Office to relay any time-sensitive/urgent messages to their child.** (801) 826-5807.

### Personal Technology for Medical Use and Accommodations

Brighton High School recognizes that personal technology may be used for medical reasons and the controlling of medical devices. Student’s medical needs should be disclosed to school personnel and appropriate measures can be taken to support these students. Notify your school administrator to ensure a student has an emergency action plan (EAP) in place.

### Liability and Responsibility

If a student chooses to bring a device to school, Brighton High School is not responsible for loss, theft, or damage to personal technology on school grounds. Students are expected to respect other students’ property and will be held responsible for loss, theft, and any damage that they cause.