

## Arena Scheduling

At Brighton we use arena scheduling for students to customize their schedules the way they want them. When Arena Scheduling is open students can view their schedules for the upcoming year and make changes. Arena Scheduling opens and closes at 3:00 pm on the following days:

August 2 - Opens for incoming Seniors

August 3 - Opens for incoming Juniors

August 4 - Opens for incoming Sophomores

August 5 - Opens for incoming Freshmen

August 6 - Closes for all students

## Instructions

1. Login to Skyward Family and Student access at [www.skyward.canyonsdistrict.org](http://www.skyward.canyonsdistrict.org)
2. Click on the "Arena Scheduling" link under the student name.
3. View your current schedule by clicking the "view/print schedule" link in blue near the top of the page.
4. If your schedule looks good, you don't need to do anything.
5. If you would like to make a change- plan which classes to switch before you delete a class.
6. To add a class select "Search Options" then click "Apply Filter" to locate a course by name, period, subject or teacher.
7. If there are seats available in the class you want "Add" will appear. Click "Add" to put the class in your schedule.
8. View your updated schedule again by clicking "view/print schedule". Make sure all 15 periods have a class selected.

## Frequently Asked Questions

1. What do I do if the required class I need is full? You can check back periodically to see if a spot opens. You may have to choose alternate electives or rearrange the other classes you need in order to get into a core class that is open. If a class is full in the arena, it is full. Counselors will not be able to get you into a full class.
2. What if I requested a class and it's not in my schedule? If two classes you wanted are taught at the same time you will need to pick one or the other. You will need to pick different class for the other spot. There are some courses that do not have a minimum number of available

periods and seats. If you requested such a course, it is not guaranteed that you will be able to get in. If the class is full, you will have to select another class.

3. What do I do if both the (a) half and the (b) half of the same class are in my schedule 2nd trimester? You will need to move either the (a) half to first trimester or the (b) half to third trimester. You cannot be in both the (a) half and the (b) half of the same class during the same trimester.

4. How can I add a TA class, peer or education release? There is paperwork that must be filled out and submitted next year. For now, pick another elective to hold the spot.

5. What do I do if I need help? Counselors are available to help Wednesday, August 10th 8:00 am - 11:00 am on a first-come first-served basis. You can also email your counselor if you have a question. Please keep in mind we have a high volume of students and parents needing assistance at this time. We appreciate your patience.