

BHS SCC Draft Minutes

Wednesday, September 8, 2021 at 3:30pm, Room 2703

BHS Mission Statement - *At Brighton High, we choose to be better today than we were yesterday.*

In attendance:

Tom Sherwood, Lisa Devashrayee (SCC Chair) Marielle Rawle (Secretary)

Staff Members: *Catherine Bates, Lindsay Christensen, Kellie Clark, Pace Gardner, Aaron Hadfield, Milo Maughan, Emily Nance, Ernest Pulliam, Lisa Prudden, Paul Winkelman*

Parent Members: *Marci Cardon, Julie Clawson, Richard Clayton, Katie Dahle, Cindy England, Mila Gleason, Cheri Hawes, Matt Misbach, Stefanie Ripplinger, Cherie Sadowski, Michelle Schmidt, Cheryl Simmons, Kim Steenblik, Katie Tatton, ~~LeRoy Vea,~~*

Stacie Skelton (alternate #1), ~~Denise White (alternate #2) and Ily Murdock (PTSA Rep)~~

Guests:

SCC BUSINESS:

Welcomed all. Per Bylaws Lisa will conduct this meeting. After this meeting and voting has occurred, she will meet with the new Chair and Vice Chair to make sure they have everything they need and they will take the over the reins.

Included in these minutes are notes written by the SCC Chair which are marked in italics. They were emailed out prior to the meeting so we could skip those housekeeping items to help hurry the meeting along. Asked if any questions/comments/discussions about them. There were none.

- Introduce Members of the SCC
Members were asked say their name, grades of kids at Brighton – teachers/staff what subject/area they teach.

First-time Employee Members: Pace Gardner, Milo Maughn, Emily Nance

First-time Parent Members: Richard Clayton, Katie Dahle, Cherie Sadowski, Michelle Schmidt.

- Review: Rules of Order
Per Bylaws, we follow Roberts Rules of Order– one person may talk at a time, keep all side conversations for after or in the hall, silence phones, can speak when addressed by Chair or the person conducting that topic. Also, if a topic goes on too long or is going in a circle, any member can call it back to order and end discussions. Any voting member can issue a motion. We have an agenda and we will strive to stay on track and respect everyone's time.
- Requirements of Open/Public Meetings

Guests are always welcome to attend, but they are not able to join the discussion, make motions or vote. If they let the Chair know at least 9 (nine) days prior to the meeting that they would like to speak, then they can be added to the agenda and are allotted 3 min to address the SCC. Submitting any handouts or summaries, financial explanations, etc. provided a week prior also help. Minutes are kept and are sent to all to make corrections usually within the week following a meeting. Once that has occurred, then the drafts are posted, usually within 2 weeks of the meeting. Any changes to the minutes after they are posted as "draft" will be discussed at the next meeting prior to approving them. Those not in attendance can then see the minutes, contact someone that was there, and get caught up with the discussions.

- **Agendas**

Will be submitted to be posted Wednesday morning, a week prior to our meeting. A draft agenda will be sent to all SCC members prior so they can add, delete or question the items on the agenda. All responses are typically back by the Tuesday night, so the final agenda can be submitted to be published that Wednesday morning.

- **Voting**

Only items on the agenda will be able to be voted on at the meeting. If something comes up during the meeting that needs to be addressed, then it will be placed on the next agenda marked for Action. That way all should be well informed prior to coming what topics are up for vote. Note – even if an item on the agenda is not marked for action, like cell tower funds/TSSP/LandTrust, if it is on the agenda then it can be voted on. We try to get everything out prior so all are informed of information prior to the meeting. This has helped shorten some of the discussions because we have had time to look through the info.

- **Bylaws**

*Current version is always available online – Community tab on the school's webpage. Also, **no personnel** issues discussed in the meeting, those are to be addressed with an Admin. Also **no personal** issues you or your student have should be discussed, please address those with your counselor or admin.*

- **Attendance**

Attendance is very important and that includes the entire meeting. It's hard to have discussions about something to then be voted on next meeting, and then have those not in attendance want/need to recap everything. Please try to be on time, and able to stay the entire time. We completely understand that life does come up, just try to minimize this, if at all possible. Officially per the bylaws, you can miss 2 meetings. After the second one you will receive a reminder to try and attend. Once you have missed a third meeting you will be asked to submit your resignation. Then the group you are representing (parent or employee) will fill your spot. First with the next alternate, then anyone who has shown interest, or that group can reach out and find someone. They will need to be ratified by the SCC. If they are an official alternate and have attended most of the meetings, this occurs immediately.

- Elect 2021-2022 Chair and Vice Chair, vote and approve Secretary
Reminder that Tom has kept on Marielle as the secretary to take notes. She did a great job last year! Usually the Vice Chair will sit by her to help her catch things to add to the minutes, if possible :). If she can't be at a meeting, then the Vice Chair will take the minutes.

Chair must be from the parent group, Vice Chair can be from either group.

Any nominations? Vote comes down to secret ballot – Marielle and Tom will count the ballots.

- Nominations for SCC Chair
 - Katie Tatton (nominated by Aaron Hadfield)
 - Cheri Hawes (nominated by Kim Steenblick)
- Motion to close nominations: Marci Cardon
 - Approved as SCC Chair by vote: Katie Tatton
- Nominations for Vice Chair
- Motion to close nominations: Tom Sherwood
 - Cheri Hawes
 - Approved as SCC Vice Chair by vote – Cheri Hawes
- Elect 2021-22 Chair and Vice Chair, vote and approve Secretary
 - Marielle Rawle approved as Secretary by vote
 - Motion to approve: Kim Steenblick
 - Approved by vote
- Approve Minutes from April 2021 meeting
 - Motion to approve minutes: Katie Tatton
- Discuss and Vote on meeting dates and times for 2021-22 school year - 2nd Wed @3:30
 - NOTE Oct date – Meet 1st or 3rd week? Avoid Wed of Fall Break.
 - Motion to hold next meeting on 10/20: Pace Gardner
 - Second: Aaron Hadfield
- Above & Beyond Award winners from 3rd Tri 2021 =
 - Struna, Brown, Andrus, Gresh, Mr. Sherwood, Megan Best (school Nurse) & Martin Cryer (long-term sub all year).
 - Asked for discounts or gift cards for Above & Beyond prizes. We have enough Yeti tumblers.
 - Proposed by committee that we change from 3 teachers per trimester to 4 people per trimester. The 4th person should be a Support Staff person – not a teacher.
 - Vote on this change by the SCC
 - Motion to increase Above & Beyond from 3 to 4 with the 4th person being a support staff employee: Julie Clawson
 - Second: Lisa Prudden
 - Approved by Vote
- Discuss Sub Committees
 - Community Forums
 - Feeder School Meeting

- LandTrust and TSSP – are we going to do the same this year? No Subcommittee but shorten a meeting and all stay that want to discuss? Worked well last couple of years.

- Above & Beyond (Staff Award)

Julie Clawson will chair this committee

Lisa posted a sign-up sheet for these committees.

COUNSELOR'S REPORT:

- The beginning of the year has gone smoothly.
- PSAT will be given in October. Qualifying test for the National Merit Scholar for Juniors, but all students can take it as preparation for ACT.
- Counselors have been meeting with seniors.
- Please have your students sign up for Remind
- College Fair for out of state colleges will be at Juan Diego on 9/11. Registration is on the September counseling center newsletter
- Meet with Ms. Schwendiman for more information on scholarships.

PTSA INPUT:

Sold out of spirit wear, but they may make more if there is a demand. Comment that student government has not made shirts for this year, so students would buy them if they were made.

PRINCIPAL'S REPORT:

- TSSP and Land Trust – update
 - We spent a lot of TSSP money to fund extra enrollment, extended math classes, we bought a new Mac Lab for our multi-media classes
 - We allocated \$50,000 for band equipment, instruments, etc.
- Update on Construction
 - 9/30 – tentative date for completion of front doors, library, cafeteria, meeting rooms and commons area
 - Handicap accessibility for courtyard between the Athletics Building and the main building? Yes.
 - Parking lot is scheduled to be done by 11/1. Access to front parking lot will be restricted to a right turn only exit or exit through the back parking lot. The city manager asked us to do a right turn only out of the front parking lot.
 - Roundabout – bids came in higher than what was expected. They will reissue the bid in January and start construction in June of 2022
- Cell Tower Fund update
 - We can use some of these funds for an after-school math program. Tom will meet with our math dept. and get that started as soon as possible.
 - Motion to allocate up to \$10,000 for after school math help for any students
 - Second – Cindy England
 - Approved by vote
 - We need to spend the Cell tower money on the kids while they are at Brighton
 - We pay for a Sped aide, discretionary money, subs

- o We spent money on 3 trimester math classes. Students can transition now if there is room.
- Student Count – in person, online only – did we lose any?
 - o Our enrollment is up. 2250 students. Up 70 students over our estimates.
- Chromebook update – New Freshman issued theirs?
 - o We've given out 575 chromebooks to freshmen and we have 595 students
 - o Students should not bring their own technology due to security issues on the network.
 - o Teachers are using LanSchool which they can monitor chromebook activity with. Teachers will get training on the new version of LanSchool next month. Tom will send out a message to parents about this.
- Miscellaneous: Senior surveys, AP scores
 - o After school math help with Cell Tower funds? We can do that.

FACULTY REPORT:

It's been a crazy beginning of the year. Students seem excited to be back in school.

- Check Skyward
- Attendance is tied to success in school.
- Flex is Pass/Fail this year. Flex will affect GPA. Please encourage your students to attend their Flex class.
 - Comment about how Flex has been changed from what we agreed upon last year in SCC.
 - Principal comment – The District and State mandated a required social emotional curriculum to be taught in an “advisory” period/Flex. He will bring the SEL curriculum to show the SCC. Pulled temporarily to be reviewed by the Board. It will be reinstated sometime in September. We have one of the highest suicide rates in the country and the state is just trying to find a way to help students. 4/5 high schools have an advisory period. SEL lessons are 2 per month.
 - Parent comment – We need better communication to parents. Tom will send out an email that clarifies Flex expectations.
 - Parents can opt out of SEL.

Dress code is an issue

- Comment that students think the dress code has “gone away”
- Principal comment – Acknowledged that inappropriate clothes are pervasive and continued a discussion about dress code policy. We need something manageable that promotes an environment of learning and respect. This is a big expenditure of time and resources. The big question is: what do we do with students that are out of compliance?
- Discussion from teachers and parents about dress code issues. We need a well-structured policy that sets realistic boundaries.
- Tom will discuss dress code with the district leadership and find out what our latitude is as an SCC. A sub-committee could be a possibility.

SCHOOL CLIMATE:

- Working on the crosswalk on Bengal and the traffic issues.

- o The old crosswalk was moved further west. A police officer and hall monitor have been there in the morning to help students cross.
- o Lunch traffic is a problem and we will have a hall monitor help at the crosswalk
- Parent concern about freshmen adjusting to high school. We did have plans to start a Link Crew, mentoring program for Freshmen. This will be in our master plan for next fall.
- Lunch
 - o Lunches running out and students taking more than one lunch
 - o We have run out of lunches 2 times
 - o Challenges because the Federal Government is providing lunches for free. There is no accountability on students and the lunch manager is trying to figure out how many lunches to make a day. Once we get the cafeteria, things will get better.

OTHER:

- CSD Training for this year – Sept 1st, 9th & 14th.
- No option for Zoom. Employees can email Susan Edwards and ask for presentation.
- The School Board needs to look at a process for digital elections and approve it.

CELEBRATIONS:

NEXT MEETING:

October 20, 2021 – 3:30pm

Motion to adjourn meeting: Catherine Bates
Second: Milo Maughn