

BHS SCC Minutes

Wednesday, September 9th at 3:30pm in the Media Center

BHS Mission Statement - *At Brighton High, we choose to be better today than we were yesterday.*

In attendance: *Tom Sherwood, Lisa Devashrayee, Lisa Prudden, Marielle Rawle*

Staff Members: *Catherine Bates, Kellie Clark, Tom Evans, Aaron Hadfield, Jenn Mattson, Tabbie Mayne, Ernest Pulliam, Paul Winkelman (Counselor Rep)*

Parent Members: *Marci Cardon, Julie Clawson, Lois Kristensen (alternate) Debbie Durtschi, Cindy England (alternate), Laura Garcia, Mila Gleason, Cheri Hawes, Jill Hawkins, ~~Gerry Hassell~~, Lisa Hill, ~~Matt Misbach~~, Stefanie Ripplinger, Cheryl Simmons, Kim Steenblik, Katie Tatton, LeRoy Vea, Sabrina Ely (PTSA Rep)*

SCC BUSINESS:

Welcomed all. *Per Bylaws Lisa will conduct this meeting. Then after this meeting, since voting has occurred, she will meet with the new Chair and Vice Chair to make sure they have everything they need and they will take the over the reigns.*

Included in these minutes are notes written by the SCC Chair which are marked in italics. They were emailed out prior to the meeting so we could skip those housekeeping items to help hurry the meeting along. Asked if any questions/comments/discussions about them. There were none.

- Introduce Members of the SCC

Members were asked say their name, grades of kids at Brighton – teachers/staff what subject/area they teach.

First year Employee Members: Marielle Rawle will fill a spot as a voting member of SCC as well as continue as secretary. Still need two more if wanted.

First year Parent Members: LeRoy Vea, Stephanie Ripplinger, Marcy Cardon, Cheri Hawes

- Review: Rules of Order

Per Bylaws, we follow Roberts Rules of Order– one person may talk at a time, keep all side conversations for after or in the hall, silence phones, can speak when addressed by Chair or the person conducting that topic. Also, if a topic goes on too long or is going in a circle, any member can call it back to order and end discussions. Any voting member can issue a motion. We have an agenda and we will strive to stay on track and respect everyone's time.

- Requirements of Open/Public Meetings

Guests are always welcome to attend, but they are not able to join the discussion, make motions or vote. If they let the Chair know at least 9 (nine) days prior to the meeting that they would like to speak, then they can be added to the agenda and are allotted 3 min to address the SCC. Submitting any handouts or summaries, financial explanations, etc. provided a week prior also help. Minutes are kept and are sent to all to make corrections usually within the week following a meeting. Once that has occurred, then the drafts are posted, usually within 2 weeks of the meeting. Any changes to the minutes after they are

posted as "draft" will be discussed at the next meeting prior to approving them. Those not in attendance can then see the minutes, contact someone that was there, and get caught up with the discussions.

- **Agendas**

Will be submitted to be posted Wednesday morning, a week prior to our meeting. A draft agenda will be sent to all SCC members prior so they can add, delete or question the items on the agenda. All responses are typically back by the Tuesday night, so the final agenda can be submitted to be published that Wednesday morning.

- **Voting**

Only items on the agenda will be able to be voted on at the meeting. If something comes up during the meeting that needs to be addressed, then it will be placed on the next agenda marked for Action. That way all should be well informed prior to coming what topics are up for vote. Note – even if an item on the agenda is not marked for action, like cell tower funds/ TSSP/LandTrust, if it is on the agenda then it can be voted on. We try to get everything out prior so all are informed of information prior to the meeting. This has helped shorten some of the discussions because we have had time to look through the info.

- **Bylaws**

*Current version is always available online – Community tab on the school's webpage. Also, **no personnel** issues discussed in the meeting, those are to be addressed with an Admin. Also **no personal** issues you or your student have should be discussed, please address those with your counselor or admin.*

- **Attendance**

Attendance is very important and that includes the entire meeting. It's hard to have discussions about something to then be voted on next meeting, and then have those not in attendance want/need to recap everything. Please try to be on time, and able to stay the entire time. We completely understand that life does come up, just try to minimize this, if at all possible. Officially per the bylaws, you can miss 2 meetings. After the second one you will receive a reminder to try and attend. Once you have missed a third meeting you will be asked to submit your resignation. Then the group you are representing (parent or employee) will fill your spot. First with the next alternate, then anyone who has shown interest, or that group can reach out and find someone. They will need to be ratified by the SCC. If they are an official alternate and have attended most of the meetings, this occurs immediately.

- **Elect 2019-20 Chair and Vice Chair, vote and approve Secretary**

Reminder that Tom has kept on Marielle as the secretary to take notes. She did a great job last year! Usually the Vice Chair will sit by her to help her catch things to add to the minutes, if possible :). If she can't be at a meeting, then the Vice Chair will take the minutes.

Chair must be from the parent group, Vice Chair can be from either group.

Any nominations? Vote comes down to secret ballot – Marielle and Tom will count the ballots.

Nominated as SCC Chair - Lisa Devashrayee: Aaron Hadfield

Second: Julie Clawson

Motion to close the nomination: Tom Sherwood

Lisa Devashrayee approved to serve another term as SCC Chair by unanimous vote

Nomination for Vice Chair - Lisa Prudden by Aaron Hadfield

Second: Tabby Mayne

Motion to close nomination: Tom Sherwood

Lisa Prudden approved to serve a second term as SCC Vice Chair by unanimous vote

Vote to approve Marielle Rawle as secretary

Reminded all to try and keep their masks on – when talking you can remove it but please talk loud. There won't be a mic passed around.

- Approve SCC Minutes from May 2020
 - Motion to approve May 2020 minutes: Debbie Durtschi
 - Approved by SCC Committee
- Discuss and Vote on meeting dates and times for 2019/20 school year
Usually the second Wednesday of each month at 3:30. This doesn't conflict with Albion and Butler Middle's SCC's meetings in the past, which we have been asked to try and do since some parents serve or want to attend both levels. *** Oct date - 7th or the 21st? Most in the past have requested to not meet the Wed prior to Fall Break.
 - Voted and approved the 3:30pm start time, on the second Wednesday of the month. It was also voted and approved to change Oct meeting date to Oct 7th.
- CSD Training for this year
Dates out! Online and in person. Please make sure you attend at least the one for returning members, and both if this is your first year or you haven't been on a SCC for a while. See email with flyer for details.
 - Send an email to Lisa once you have completed the training.
- Discuss Sub Committees ****NOTE – a google doc will be emailed out later this week to sign up for Sub Committees. Please watch for this. If anyone wants to Chair one please note on that form.**
Feeder School Meeting
We have one feeder school meeting in conjunction with the PTSA (if allowed this year?). The committee will help invite specific people to attend, figure out lunch to serve, and if there are any specific topics needed to address.
Community Forums
If we need to host a Community Forum or Town Hall this group will help set it up, help advertise, invite speakers, etc.
LandTrust and CSIP
Are we going to do the same this year? No Subcommittee but shorten a meeting and all stay that want to discuss? Worked well the last couple of years.
 - Mentioned and agreed that this was working well. We will stay with this plan for this year.
Above & Beyond Faculty Award
We do have a Chair – Julie Clawson. Having at least one or two other parents to serve on this is great and appreciated. We will continue to gather the nominations digitally via Skylert sent by Tom the week of and just following PTC's, unless a better option is found by this committee. If allowed, Winners are informed during the school day while they are teaching – so their students can clap and show their appreciation for them. Names then announced at

the next SCC meeting. If you have ANY connections for Vouchers/Certificates please let Julie know. We need to start tracking some down for this year.

- Rendy Calder, Aaron Hadfield, Derek Chandler winners for 3rd trimester 2020.
- It was agreed to continue to capture votes the way we have done in the past.

COUNSELOR'S REPORT:

- Paul Winkelman represented the Counseling Center today.
- Counselors have started CCR's with seniors to make sure they are on track for graduation.
- Remind – may not be working for all counselors. Paul will check with them.

PTSA INPUT:

- PTSA could use more attendance at their meetings.
- Next meeting 9/14 at 1:00pm
- Admin can send out a Skylert for sign-ups and donation requests. Just send them the email.

PRINCIPAL'S REPORT:

- TSSP and Land Trust –
 - Something to sign will be coming out soon
- Update on Construction
 - Construction is going well. To undertake a construction project of this size has been immense. Thank you to the architects and construction company for all they have done to keep our students safe.
 - Some teachers have been frustrated that we've had some loose ends as school started. The contractors focused on making sure the teachers had a physical space to teach, but may not have had time to finish details. (ex. Blinds)
 - Arts/CTE Building should be complete by Thanksgiving
 - Auditorium - seating has arrived and construction is working on installing them
 - Athletics Building should be complete by 9/14
 - Bleachers should be in place by Thanksgiving
 - Delays on door knobs and door locks – Covid related
 - Temporary classrooms in the shop areas are not ideal. There is a lot of noise because of the way we had to construct walls. We are working with construction on solutions.
 - Fall of 2021, we will be moved into the new school. January of 2022, parking lots will be completed.
- Cell Tower Fund update (emailed out prior). No issues brought up.
- Student Count – in person, online only, Hybrid, CVHS
 - We have about 2220 students enrolled at Brighton
 - 60 students all online
 - 400 at least one class online
 - 1800 in person
 - CVHS uses our CCD teachers to teach the classes. This is more of a self-driven system so course caps are set at 80 students.
 - Discussion about FTE (full-time educator). One FTE for every 27.7 students. The district uses a formula to determine how much money we will receive for teachers
 - We used FTE money to pay for some teachers to teach an extra period of an online course

- We have been asked to reopen our course selection process for 2nd trimester, so parents can choose online or in-person instruction. At this point, we don't have money to fund online teachers for 2nd and 3rd trimester.
- Chrome Book update – 1 to 1 initiative put in place last spring
 - The shipment has been delayed until November
 - We have some chrome books that we can start passing out next week. We needed these to complete RI and MI testing and needed these devices for that.
- Miscellaneous: ~~Senior surveys~~, FLEX update, AP scores (emailed out prior)
 - No information on Senior Surveys at this point
 - AP Scores
 - Note that AP modified everything due to Covid
 - There was no multiple choice and only essays, to help prevent cheating.
 - Last year's scores are different than usual
 - Each subject sets a base for a score of 5 and it is dependent upon the subject. Scores fluctuate from year to year depending upon how successful students are
 - FLEX Update
 - See notes below

FACULTY REPORT:

- Thank you to the faculty for all of their work getting ready for the school year
- The first two weeks students have been good about wearing masks, but this week students have become more complacent. Please encourage your students to wear them at all times while at school.
 - Part of the concern from parents is that students have said that we don't have any Covid cases, so they don't think wearing masks matters as much.
 - The three buildings have helped with crowd control, teachers are diligent at reminding students to wear masks
 - Covid-19 discussion
 - Nurses are calling to let families know if their student has been exposed and needs to quarantine. Parents are being unkind during these calls, especially if it affects extra-curricular activities.
 - Does the Health Department contact the school if a student tests positive? Yes
 - If a student tests positive, those students within a 6 feet radius will have to quarantine
 - On teams where mask wearing isn't possible, the whole team is on quarantine
 - We will prepare a lesson about the Covid rules for teachers to present in Flex
 - When students are quarantined, teachers will continue to support the student and it will be coordinated through their current teacher.
 - There is a specific code on Skyward that is entered when a student is quarantined
 - We inform the teachers that the student is on quarantine and ask the teacher to reach out
 - All teachers should have their curriculum on Canvas that quarantined students can access from home

SCHOOL CLIMATE:

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OTHER:

- Discuss 2023-24 Calendar for BHS. Which week to end 2nd Tri?
This is from the CSD Calendar committee, needing SCC input.
The two options are:
Option 1: End 1st Tri Nov 10th (57 days); End 2nd Tri Feb 15th (55 days) do have a 4 day weekend (teachers will have grading that Friday, but no students); End 3rd Tri May 30th (66 days - but reality is ending instruction the week prior, so closer to 62/63 days) --- Second Tri only has 55 days of instruction
Option 2: End 1st Tri Nov 21st (64 days - the Tuesday prior to Thanksgiving); End 2nd Tri Feb 29th (57 days, will then have the same Friday off as the rest of the district - March 1st); End 3rd Tri May 30th (57 days, but really 52'ish days ending instruction the week prior) --- Third Tri only has about 52/53 days of instruction
 - Both options need to be presented to SCC and BLT
 - Option 2 lines up better with the other district schools
 - Option 1 keeps days off to one 4 day weekend (grading day & Holiday Monday)
 - Some were concerned about ending the Tri the week of Thanksgiving
 - Some leaving town early but having finals.
 - SCC wants to know what BLT votes for. Lisa will send out an update once received.
 - Tom will discuss this with BLT tomorrow and then it will be discussed in department meetings the following week.
 - Comment that from the arts perspective, Option #1 would be better to give more time for groups to prepare for holiday performances
- FLEX discussion
 - Comment that the possibilities to work with students is a benefit for teachers
 - Question about parents seeing the benefits?
 - Comment from parent that Flex wasn't rolled out very well
 - Parents were confused because there wasn't a lot of communication from the school about Flex – classes offered, expectations, etc.
 - Tom responded by saying that we didn't wait one year to roll it out because of Covid. We thought it would be a good opportunity to help students catch up if they were out on quarantine.
 - Students seem to like it
 - Concerns that not everyone in the building understands Flex. There are students refusing to go.
 - Teacher comment - sees most students using time productively and likes the benefit of students coming in to take tests, quizzes, etc.
 - Flex can be stronger if we have all teachers on board
 - Why do we have a canvas page for Flex when it is supposed to be a homework time?
 - This year we will be working out kinks and it will get better as the year goes on
 - Parent comment about teachers using the time differently. A parent has two students that are getting different experiences. One teacher is using it as a time to connect and build relationships and the other is using it as homework time. The parent feels like this time is valuable no matter how it is used as long as it is used as productive time.
 - Another parent is happy that Flex time is being used for Directed Studies so that her SPED student can have more electives during the school day.
 - We wanted to focus on SPED, ELL, etc. students and give them more continual support during the school day. This opens up time for these students to take a

reading class which will benefit them significantly. Pleased that this has occurred.

- CTEC – The morning students do not have Flex and the afternoon students don't have a 3rd period. But no disruption during a period like previous years. Morning arrives during the last 10 min of FLEX. Afternoon leaves after FLEX ends.
- Suggested that we move lunch to another time – maybe after 3rd period?
 - Part of the reason we have lunch before 5th period is because we have so many students taking online classes or education release 5th period. Many students leave campus.
 - We will have a future discussion about lunch time
 - Why didn't we move to two lunches this year?
 - We are only serving 200 students in the cafeteria
 - It's a safety issue with students coming and going 2 times per day
 - All serving lines are done 10-15 minutes before lunch period is over
- Crossing Guard help
 - We hired an additional 2 hall monitors who are also helping at the crosswalks. They are not official "crossing guards," but are there to monitor safety and encourage students to use the cross walks safely.
 - A couple parents have said they haven't seen anyone out there helping. Kids are still crossing every few seconds which causes the traffic issues.
 - Tom believes they have been there most mornings, but we will get them vests or something that will make them more visible. Tom will talk to them and reiterate what the intent was.
- Sports attendance and dances
 - This is a Board issue. BHS doesn't have any control over these.
 - Last night, the Board reiterated their stance on dances. They will revisit it the middle of October. This is earlier than previously said – was Jan 2022.
 - Medical professionals do not suggest holding dances and assemblies at this time
 - We added 100 student tickets to our last home football game and it took 7 minutes to sell out.
 - Currently we fill our stadium to 25% capacity plus 100 students
 - We are hoping to move to 50% capacity for Homecoming on 10/2
 - We are using an online ticketing system

CELEBRATIONS:

Motion to adjourn SCC meeting: Lisa Prudden
Approved

NEXT MEETING:

October 7, 2020 – 3:30pm